

UPDA Meeting Minutes 1-20-11

Attendance: Laura, Timothy, Ashley, Catherine, Nelly, Vanessa, Yuri

1. To Do

- a. Next Socials
 - i. Early Summer Pot-luck—Nelly is doing the initial details
 - ii. Early Spring Social at Divas—Timothy is taking care of
- b. Handbook - Laura is heading up, she will send an email soliciting help
- c. Website-Lisa continues to update-please send info to her (see below)
- d. Forums
 - i. Blog—working on this, need to talk logistics with Paul
 - ii. Facebook—Timothy is looking into this

2. Social

- a. Fall social overall outcome—success, lots of people came and interacted together
- b. Suggestion box
 - i. Potluck
 - ii. Ski day, group hikes. Etc.
 - iii. Blog to be able to connect postdocs /significant others with people in a similar situation
 - iv. Finding jobs for spouses
 - v. Job posting
 - vi. Career services
 1. Solely an undergrad service, but Laura's office has taken over trying to help people—just need to inform postdocs about going there.
 - vii. Hook up to local industry
 1. We just need to advertise different industry panels already being put on by different departments
 2. Making contacts with targeted people in local industry
 - a. Come up with list of companies where we have someone we know
 - b. Don't publish their contact info
- c. What's next
 - i. Official event--Potluck in the spring
 1. Nelly is in charge of initial details
 2. Family friendly
 3. We'll supply burgers etc. - Ashley will price items at Costco
 4. Weather appropriate
 5. Thinking early June
 - ii. Unofficial events
 1. Divas—coffee and wine 3900 S
 2. End feb—or mid march—thur night 7-9pm
 3. Timothy is in charge of scheduling

3. Website

- a. Lisa is continuing to update and optimize
- b. Changing the layout slightly and adding more relevant options
- c. **Please send picture, interests, and bio to Lisa to post on site**

4. NPA conference

- a. Baltimore , March 25-27th
- b. We will try to send a member of our board, Laura can help with expenses

5. Facebook page or a forum linked off the website to a UPDA blog with different threads
 - a. Only people who have approved access through their email address can post
 - b. Look at what it takes to setup an organization site and how it is accessed and how to control it
 - c. We'd like a forum where postdocs can post about issues they've encountered or questions they may have.

6. PostDoc Handbook
 - a. Content
 - i. HR structure
 - ii. Funding
 - iii. Where to live
 - iv. Where to hang out
 - b. Electronic
 - c. Laura wants this done by the end of the semester. She will send an email soon soliciting help.

7. Funding
 - a. Take out a small chunk from postdoc salary to help fund the postdoc organization
 - i. Voluntary donation
 - ii. Maybe \$2 per paycheck
 - b. Payroll deduction into our UPDA account---such as the arts council does to help fund arts on campus---monthly or something else deducted
 - c. Sooner or later think about charging people for access
 - d. From departments and colleges
 - i. Deans will absolutely require a match from the members of the organization
 - ii. Departments heads also

8. Professional
 - a. Bring in postdocs that got jobs to discuss the process
 - b. Postdocs that just got funding can discuss the process
 - c. Down the road co-sponsor professional lectures
 - i. Peter Fiske - April 13th