

UPDA Meeting 8-4-11

Attendance: Timothy Dahlem, Catherine Loc-Carrillo, Ashley Fricks-Gleason, Vanessa Ahmed, Laura Demarse, Nelly Volland, Lisa McFadden, Ami Rothberg, John O'Shea

1. Budget
 - a. \$1000 seed money last fall from Laura
 - b. \$500 on Gracie's event
 - c. \$250 on Summer picnic
 - d. Laura can give us another \$1000 for this year, so we have ~ \$1250 to work with for events this school year
 - e. Let's make up a mock budget for the next meeting so that we can plan ahead
2. Summer Picnic
 - a. ~50 in attendance
 - b. Good mix of families, international post-docs, etc.
3. National Post-doc week
 - a. Sept. 19th-23rd, we need to get events lined up
 - b. Get it into FYI and onto calendars across the U
 - i. Laura will look into getting it into FYI
 - ii. How do we get it onto calendars??
 1. Needs to get posted to the "Schools and Departments" calendar
 2. Can we post it individually on department calendars?
 - a. Get it on the TV screens in our departments
 - c. Lunch Post-doc Appreciation Event
 - i. Laura can provide sub sandwiches and soda
 - ii. See if we can get Dr. Vivian Lee to give a quick talk about the value of post-docs on campus
 1. Let's schedule it on whatever day she's available that week (we could even switch to a breakfast)
 - iii. Should we get another panel of people to hang around and around and answer questions?
 1. Tom Parks (VP of research)
 2. Jack Britain (Lassonde)
 - iv. Try to reserve Alumni Hall
 - v. Encourage post-docs to bring their mentors
 - d. Vanessa will take care of the flyer
 - e. Nelly will take care of emails, etc.
4. Career Development
 - a. Dr. Valerie Young, October 6th, 1-3pm, buffet lunch at 12:00
 - i. Giving a talk at the Guest House on "imposter syndrome"
 - b. Tim has the Powerpoint from U. of Michigan on "Using LinkedIn to your advantage"
 - i. We should sponsor an event where this material is presented

- ii. Tim will email us the powerpoint, so we need to decide on who should present this info
 - 1. Maybe someone in the business school?
 - c. Adam Wente (current post-doc in genetics – Dale Able’s lab)
 - i. Going on interviews currently, is willing to come back and talk to us about the experience
 - ii. Maybe find a newly hired faculty member to talk about their experience
 - d. CEO of Idaho Technologies
 - i. Might be a good person to talk about getting into industry
 - e. Non-Academic and non-tenured career alternatives
 - i. Try to get a panel together to talk about their experiences
 - 1. Ashley will get names from Kristen of people who spoke on her Professional Skills panel
 - 2. Laura has some suggestions of PhD’s we can talk to
 - 3. Talk to the guys from the imaging core
 - 4. Non-tenure research faculty, lab manager
 - 5. Primarily undergraduate institutions
 - f. D & E are events for spring 2012
- 5. Survey
 - a. Done and ready to send out
 - b. Tim will send it to the UPDA committee first so we can make sure everything works. Once we give it the go-ahead, Laura will send it out to all post-docs
- 6. Post-doc handbook
 - a. We haven’t made any progress
 - b. Look into whether NPA has a template?
 - c. The subcommittee: Ashley, Vanessa, Catherine, Nelly, Michael Brian Wharf (biochem guy) and Laura
 - i. We need to get together and start writing it
 - d. Maybe look at other universities for examples
- 7. Committee turnover
 - a. Tim wants to step down as President
 - i. We will appreciate his leadership at the Post-doc appreciation luncheon in September
 - b. Catherine will take over as our new president for 2011-2012
 - c. We need a new co-chair
 - i. Perhaps an entirely new committee member
 - ii. We should talk to Yuri and see if she’s willing to do it??
 - iii. Vanessa may be our back-up
- 8. Website
 - a. Paul is leaving for Law School
 - i. He has a replacement that is just starting to take over
 - b. We need to get rid of the link back to the University (too circular)
 - c. Links
 - i. Add NPA individual development plan, etc.

9. Next Meeting
 - a. Sept. 29th, 11:00am