

## UPDA Meeting 10-19-12

Attendance: Catherine Loc-Carrillo (Orthopedics), Nelly Volland (Radiology Research/UCAIR), Ashley Fricks-Gleason (Pharm/Tox), John O'Shea (Oncological Sciences), Martine Green-Rodgers (Theatre), Jessica Pearson (Modern Dance), Mary Anne Berzins (HR), Robin Lange (Clinical Psych/VA), Harrison Weinstein (Clinical Psych/VA)

1. Reshuffling of the UPDA leadership structure
  - a. Catherine could use a break
    - i. Chairperson Duties
      1. Website
      2. Sending out emails/announcements, etc.
    - ii. Outreach/Newcomer Liaison Duties
      1. Welcome email once a month
      2. Plus a few replies
    - iii. Secretary Duties
      1. Takes notes during the meeting
      2. Deals with our finances
  2. Mary Anne - Professional Development, etc.
    - a. Spring Workshops
      - i. Negotiation
      - ii. Project Management
      - iii. Experience with hiring/interview practice, etc.
        1. Options: academic vs. non-academic
        2. Things hiring committees look for, questions to expect, etc.
        3. Announcements will come out before the holidays
  3. Annual General Meeting
    - a. Great turnout
  4. Socials
    - a. November 8<sup>th</sup> – Beerhive, 6pm-8pm (food available)
    - b. December 21<sup>st</sup> – Marriott Research Park Happy Hour
  5. Professional Development Seminar
    - a. LinkedIn Seminar 10-24-12, 12pm-1pm
      - i. Ashley will send a reminder on Monday to those who have RSVP'd
    - b. Career Options Panel 11-19-12, 1pm -3pm
      - i. I will get Catherine a list of the speakers to include in the announcement (Send the 1<sup>st</sup> one next week)
      - ii. RSVP to Ashley
    - c. Are there ones that would be useful for the humanities?
  6. BioCareers.com
    - a. Nick Folger wants us to consider a University membership (cost would be ~\$3000, and would include a lifetime membership for anyone associated with the U)

- i. The timing isn't great, so we will tell Nick he's welcome to proceed on his own, but we as a post-doctoral association can't advocate for this at this point.
- 7. Survey results
  - a. Identify a list of priorities
    - i. To have a designated point of contact within the graduate school to assist in facilitating negotiations with career services
  - b. We need to set up a meeting with Dean Wight
    - i. Since we have not had a Dean of Postdoctoral affairs here are the issues we've had...
    - ii. We are now also concerned about the loss of our administrative contact since Eloisa is leaving
  - c. Mary Anne has offered to go to Dean White for us
- 8. Martine will take over many of Catherine's administrative duties (sending agendas, etc.)... woohoo!
  - a. Bylaws, Leadership Structure, Scope of Representation, etc.
  - b. Setting up the content of our website, etc.
  - c. Points of contact in the Grad School
  - d. Ashley will email Laura to see if we have Bylaws already established somewhere
- 9. Next Meeting, December 6<sup>th</sup> 11:30pm - 1:30pm, HSEB 5100A