

UPDA Meeting Minutes 12-6-12

Attendance: Martine Green-Rogers (Theatre), Ashley Fricks-Gleason (Pharm/Tox), Jessica Pearson (Modern Dance), Jennifer Mabey (Graduate School), Catherine Loc-Carrillo (Orthopedics), Nelly Volland (Radiology Research), Hadi Javan (Molecular Medicine), Mary Anne Berzins (HR), John O'Shea (Oncological Sciences)

- 1) 10-19-12 Meeting Minutes Approved
- 2) Introducing Jennifer Mabey (our new liaison in the Graduate School)
 - a. She is serving as Laura Demarse's replacement (Assistant Dean of Postdoctoral Affairs)
 - b. She will be able to pass along the new postdoc info each month (serving as HR's administrative contact in the Grad School) and will take over Eloisa Puente's general responsibilities as they relate to us
 - c. Her contact info is: jennifer.mabey@utah.edu
- 3) Update from Mary Anne regarding her meeting with Dean Wight
 - a. As promised, Mary Anne met with Dean White to express our concerns about the personnel turnover in the Graduate School
 - i. Eloisa is leaving, and her replacement (Deb Sabey) will be our new administrative contact in the Graduate School
 - ii. As noted above, Jennifer will serve as the new Assistant Dean of Postdoctoral Affairs
 - iii. Travel awards are reinstated, applications are online on the grad school website
 1. Moving to an online application in January
 2. For now, they are using the graduate student travel program paperwork (just label it postdoc at the top)
 - iv. Career services support for postdocs
 1. Discussion on-going between the Graduate School and career services regarding how best to make this happen
 2. Stay tuned for more details
 - v. Professional Development options
 1. Back on the grad school website (as before), cross-linked to the training and development website via HR
 2. Spring Seminars
 - a. Negotiation
 - b. Project Management
 - c. Experience around hiring (interview practice)
 - d. Mary Anne will forward the schedule and Ashley will advertise these on our LinkedIn page
- 4) UPDA Survey Wrap-Up
 - a. We need to identify a list of priorities

- i. Issues surrounding the transition from postdoc paid internally to postdoc paid externally off of a grant, etc.
 - ii. Are there specific issues that came out of the survey that need to be raised, or are we more interested in generalized issues we need to bring to the administration's attention?
 - iii. Suggestion from Mary Anne: "At a snapshot in time we did this survey... the issues that were raised were _____. They are still quite relevant. We'd like to address these issues at this point."
- b. We cannot keep stalling since we are getting further away from when the survey was administered and the data will be old
- c. Should we extend the invitation to Donna White to join us at our next meeting?
 - i. If we do this, we need to have a plan of what priorities we want to bring to her
 - ii. If we do invite Dean White to the next meeting, what will we talk about?
 - 1. Yes! Martine will get us ready.
 - a. She'll outline 3 points max that we want to have addressed, send them to us for approval, and we'll strategize on how we're going to make this happen
 - 2. Next meeting currently scheduled for 1-31-13, 11:30am, HSEB 5100D
 - a. Jennifer will get it on Dean White's calendar and get back to us by early next week with confirmation
 - 3. Jessica will organize the list of humanities postdocs, email them and try to identify any specific issues that should be added to our list

5) Bylaws

- a. Martine will compile some options and we can compare, make comments, and see what we want to include in our bylaws
 - i. She'll send it out and we can start from there
 - 1. Edit via email
 - ii. We will vote on the adopting the bylaws at the next meeting
- b. Jennifer will contact Laura to see if there is anything that exists from her era that we should consider
- c. How do feel about the request to consider incorporating the VA folks?
 - i. As long as the University is paying for our membership, we must maintain the UPDA as a University of Utah organization
 - ii. The postdocs at the VA are welcome to attend socials, etc., but unless they are contributing equally to our budget, our services must remain solely the University of Utah postdocs

- 6) Accountability in general
 - a. We all agree that if Martine send us stuff with a deadline we will get back to her in a timely manner... it's time to get our act together!
- 7) Social Events
 - a. November turnout at the Beerhive social was pretty good
 - i. Last minute advertising seems to work well
 - b. Next Social = Happy Hour 12-21-12, 5-7pm, Research Park Marriott
 - i. Catherine will send emails
 - ii. Ashley will put it on social media
 - c. Let's discuss the Spring events in January (bring ideas to our next meeting)
 - d. Nelly likes to include these events in her monthly welcome emails, so let's try to keep them going
 - i. Ashley will send her the LinkedIn and FB join links so she can start including those in the welcome emails each month
- 8) Open Forum
 - a. Pamphlet (Hadi)
 - i. Ashley sent it to John
 - ii. John will email Jennifer to get printing costs handled and get them to the international center and the UCard office
 - b. International postdocs (Hadi)
 - i. Hadi will contact international center to see if they will include a link to the UPDA webpage in their emails to new international postdocs
 - c. Professional Development Events Update (Ashley)
 - i. Alternative Career Panel was very well attended and she got excellent feedback from those who attended
 - ii. Nothing is on the books for the Spring Semester
 1. Let's all think on it and we'll set some things up at our next meeting
 - d. NPA Annual Meeting (Ashley)
 - i. Coming up in the spring, we should think about if we can send someone and who we should send
 1. Martine will talk with Jennifer to see if the budget exists to send someone
 - e. Event Log (Nelly)
 - i. Needs to be updated to include the events (social and professional development) that were done this fall
 1. Catherine will update it and send it to Martine
 2. Ashley will get any updates to Martine
- 9) Next meeting 1-31-13, 11:30am-1:30pm in HSEB 5100D (assuming this works with Dean White's schedule)