

UPDA Meeting  
5-23-13

Attendance: Martine Green-Rogers (Theatre), Ashley Fricks-Gleason (Pharm/Tox), Mary Anne Berzins (HR), Jennifer Mabey (Graduate School), John O'Shea (Oncological Sciences), Hadi Javan (Molecular Medicine)

1. Approval of minutes from March 28th meeting
  - A. Approved!
  
2. Revision of Office of Postdoctoral Affairs website
  - A. New domain name approved yesterday
    - a. www.postdocs.utah.edu
    - b. Now that this is going live, we need to bump up our UPDA webpage content to cross-list effectively
    - c. Jennifer has been looking at the other PAC-12 postdoc office web pages to help revamp our site
      1. Stanford is a great example
  
3. General report of past activities
  - A. Presenting with confidence (Martine)
    - a. 22 attendees
    - b. Seemed to be well received, one graduate student who attended won a "confident presenter" award at a conference a few weeks later
    - c. Let's do it again next year, and consider making it an annual event
      1. Let's aim for spring
  
  - B. International center lunchtime chat (Martine)
    - a. 6ish attendees, 2 with very specific questions
    - b. Interesting because the stumbling blocks people have previously brought to our attention as concerns don't seem to be a problem any longer
      1. Many of their resources are now electronic
        - A. Let's link to them from our site
    - c. Emily is very interested in being involved with the UPDA and helping those who need it
    - d. The International Center door is very clearly open to postdocs and the UPDA
    - e. Lets keep contact with them, maybe once a year
  
  - C. Liberal arts interview roundtable (Ashley)
    - a. 18 attendees
    - b. Surveys were passed out
      1. People wanted more things like this
        - A. Mary Anne will do something similar, a bit of a career panel including some training on how to give a job talk at the

various types of institutions, and set up an impostor panel with past mentor award winners (fall)

- D. Bar x social
    - a. 10-15 people
  - E. Lucky 13 social
    - a. 8-10 people
    - b. It's always the same people, which is both good and bad
      - 1. He could we change this?
        - A. Orientation 3 times a year, then a social right afterwards
          - a. Have the new member coordinator specifically target those who have arrived in the last couple months
          - b. Perhaps do this instead of the monthly socials
          - c. Maybe plan the first one before the post docs week fall social at Gracie's
4. Upcoming activities
- A. 5-week Summer Professional Development Program (Mary Anne)
    - a. 1st one is tomorrow – Myers Briggs Type Indicator
  - B. Summer picnic
    - a. July 19th, Sunnyside Park
    - b. Get burgers, soda, etc. from Costco, have folks brings sides/desserts
    - c. Everyone who is not here today is now on the subcommittee for the picnic ☺
      - 1. In all seriousness, Martine will email to see who the ham and cheese is actually going to be at the picnic, since we moved it so that Board members could be in attendance!!!
5. Upcoming meetings
- A. Alternating between Marriott library and HSEB
    - a. People can Skype in
  - B. Martine will not be here for the Jan 2nd meeting, someone else will have to run it
    - a. Will people be around?
      - 1. Let's push it to the next week, Jan. 9<sup>th</sup>
6. Mentoring agreements
- A. Martine hasn't gotten around to it yet, but will try to have it handled before the next meeting
7. Resource list for Postdocs (Mary Anne)
- A. What do we want to include?
    - a. Mary Anne with put together a list of options and we can edit it at the next meeting
8. Martine announcement
- A. She may need to step down as Sr. Chair next year because her schedule is

insane

- a. If so, we would need to vote in a new Sr. Chair at the next meeting
    1. This hugely ties into recruiting. We need more Board Members!!
  - b. She's happy to keep working in the meantime, but with the knowledge and acceptance that she will not be around as much
9. Ashley's last meeting
- A. She will put all of her UPDA related documents into the UPDA Dropbox folder so everyone will have access to it
  - B. At Martine's request, she will write up an "idiots guide" to the secretary position to pass along to her to-be-named successor
10. NPA meeting recap (Jennifer and Hadi)
- A. Jennifer's two main goals at the meeting were learning more about how other Postdoc Associations handle orientation and mentor agreements
    - a. My IDP on sciencecareers.org should be linked to from our site
      1. How do you enforce this agreement?
        - A. Has to be filed annually with either the postdoc office or HR
      2. Can be tied together with the mentor agreement
      3. Link with the Research Deans to help get this info out
  - B. Keynote speaker
    - a. Economic crisis with postdocs
      1. In order to improve the postdoc situation, we should decrease the number of postdocs by creating more permanent research positions, then the remaining postdocs could be paid more
11. Advising officer for international postdocs
- A. Should this position remain / what would the responsibilities be?
    - a. Arguments for this position (Hadi)
      1. Over half of the postdocs are international
        - A. They have specific issues (i.e. visas)
      2. Someone needs to coordinate with the International Office
      3. Orientation for international postdocs, redirecting people to the appropriate resources
    - b. Here's the plan, we can vote on the bylaws today, Hadi will come back to us by the next meeting with a list of proposed responsibilities for this position. Then we can vote on whether to include this position in the bylaws as an amendment at the next meeting
12. Bylaws discussion / final revision
- A. Passed!!!!
13. Next Meeting July 18<sup>th</sup>, Marriott Library Room 2130N, 11:30am – 1:30pm