

## U of U Postdoctoral Association Board Meeting

12:00 - 1:00 PM on November 10, 2015

HSEB 4100A

**Attendance:** Jen Nichols (Orthopaedics), Natalia Torres (CVRTI), Jennifer Mabey (Graduate School). Daniel Mendoza (Atmospheric Sciences/GCSC), Chris (Postdoc)

**Known Absences:**, Mary Anne Berzins (HR), Lars Laurentius (Nano Institute), Yen Wang (Oncological Sciences)

### Agenda

- 12:00 pm Approve minutes from last meeting [5 min]  
- *minutes approved.*
- 12:05 pm Lunch & Learn [25 min]
- Recap October Lunch & Learn
    - Tues. Oct. 20 – “Postdoc Rights & Benefits”  
with Jennifer Mabey, Mary Anne Berzins, & Mandy Britt
    - 24 postdocs attended
  - *The event was successful with 24 postdocs in attendance.*
  - November Lunch & Learns
    - Tues. Nov. 17 – “Teaching as a Postdoc”  
with Patrick Tripeny (Center for Teaching & Learning Excellence)
    - 26 postdocs RSVP'd so far
    - Food order
  - *So far 28 postdocs have RSVP'd for the event.*
  - *We should send one more reminder email out this week.*
  - *We will order pizza again.*
  - *Jen will provide speaker beforehand with topics postdocs are interested in.*
  - Discuss topics for January, February, March, etc.  
(*see survey responses summarized on next page*)
    - Careers in industry (January)
    - Grant/Fellowship resources (March)
    - Taxes & Finances (February)
  - *Responses included inconvenient time and location, but the overall responses were mixed. The only solution we can offer to this problem would be to rotate locations every semester to accommodate both the upper and lower campus. We could offer bus information/times to facilitate travel to seminar location.*
  - *Postdocs would like to see more seminars on jobs in industry.*
  - *We will host a career lunch & learn in January. Currently Career Services does not support postdocs, although postdocs could get help from their graduate Institutions as alumni. Another question is what communication platforms are appropriate: Facebook, linkedIn, researchGate? Should we address this in one of the workshops.*
  - *Could Mary Anne help with career workshop?*
  - *Money management and finance workshop to be held in February. During this time we will remind postdocs of tax season and the resources available at the UofU.*
  - *Also, send reminder email about free tax filing help at the UofU in January.*

- *The last topic would be on grants/fellowships, which could be hosted through the library (help finding grants) and possible a resource for writing grants (need to investigate options).*
- *We will keep the 3<sup>rd</sup> Tuesday of the month for lunch & learn Seminars (January 19, February 16<sup>th</sup>, March 15<sup>th</sup>)*

12:30 pm

Winter Event Planning [15 min]

- *Ideas? Ice Skating at Gallivan Center?*
- *Planning a winter event for the month of January.*
- *Based on the previous survey, the best time to host such an event would be on a Saturday afternoon. Tentative date January 23.*
- *We will plan to have ice skating and potentially provide refreshments. Could we book a skating rink? Offer group rates? Investigate options.*

12:45 pm

Administrative Items [15 min]

- **Pick date/time/location for meetings next semester!!!!!!!!!!!!!!**
- *FAQs page for website (list of questions is started on google drive)*
- *Should we develop a formal plan to attract new board members?*
- *Location for next semester's board meetings: The simplest solution would be to maintain the same location and time. All board members in favor.*
- *Next meetings: January 12<sup>th</sup>, then the second meeting of the year will be on February 9.*
- *Jen has posted FAQ's on the google drive and over the next month or so, we will attempt to answer them and post on UPDA website.*
- *Should we initiate a formal recruitment plan for the UPDA board in order to get more members involved? The lunch & learn is currently the most suitable platform to recruit new members.*

1:00 pm

Summary of Assigned Tasks & End of Meeting

- *See tasks above in the individual sections.*

**Next Meeting:**

12:00 - 1:00 PM on Tues. Dec. 8 in HSEB 4100A

**Documents Sent:**

Agenda, Minutes from October Meeting