

U of U Postdoctoral Association Board Meeting

12:00 - 1:00 PM on July 5, 2016

HSEB 4100A

Attendance: Natalia Torres (CVRTI), Jennifer Mabey (Graduate School), Chris Tracy (CVRTI), Daniel Mendoza (Atmospheric Sciences/GCSC), Marta Szulik (CVRTI), Yen Wang (Oncological Sciences), Lars Laurentius (Nano Institute), Steve Ratchford (VA), Heather Clifton (VA), and Judy Ou (CCPS at Huntsman Cancer Institute).

Known Absences: Jen Nichols (Orthopedics), and Helin Räägel (Max Planck Institute of Molecular Cell Biology and Genetics).

Agenda

- 12:00 pm Approve minutes from last meeting [5 min]
- *Minutes approved.*
- 12:05 pm Lunch & Learn [10 min]
- Discussion of Upcoming Lunch & Learns
 - Tues. July 12 – cancelled
 - Tues. Aug. 9 (in HSEB 3515B) – Negotiation Skills – Mary Anne is confirmed.
 - Next future topic: 1) Review process
2) Public speaking
3) Finances (money smart)
4) Repeat non-academic career panel
5) Use of social networks for career advancement
 - *Potential Future Topics:* entrepreneurship, unconscious bias, writing skills workshop, “younger” postdoc topics, public speaking (see list in third page).
 - July’s lunch & learn has been cancelled due to low attendance during the summer month as postdocs are busy with travelling and family.
 - August L&L has been confirmed for August 9th entitled ‘Negotiations’.
 - Is there enough interest during the summer months to host a lunch & learn seminar? We decided to go ahead with the seminar and potentially hold another ‘negotiations seminar’ early next year.
 - For September we will hold the postdoc appreciation day instead of the lunch & learn seminar.
 - In October we can host a L&L discussing the peer-review process by inviting editors and reviewers to the panel.
 - November: public speaking. Potentially invite 3M teaching awardees.
 - Another topic is ‘finances’, would there be enough interest to talk about everyday finances, buying a house, retirement, student loan debt? We should contact TIAA-CREF and ask about the various topics and what is possible.
- 12:15 pm Summer BBQ [10 min]
- RVSP 36 families (84 individuals) (6/3/16) – attended: 50-60
 - *Event re-cap.*
 - *Compile a list of important points to create a How to document.*
 - *The summer BBQ was a success with about 50 attendees.*
 - *Ice cream was well-received and we should have it again next year.*

- *Last year we started a BBQ to do list and we need to complete it in order to make it easier for next year. The list will include park reservation instructions, invitations, supplies, shopping list, etc.*

12:25 pm

Postdoc Appreciation Day [25 min]

- Thursday, September 15 in SMBB
 - Determine workshop topics / schedule of events (see last year's schedule in second page)
 - Advertisement form
 - Food options
- Organization Planning Schedule:
 - July/August – confirm workshop leaders
 - August – solicit poster judges (through faculty e-mail list) and advertise
- The National Postdoc Association has asked the local divisions to send them information about local events and their experiences. We *should* reply by July 8th with pertinent information.
- This year's postdoc appreciation day will focus on 'what can you do with your PhD'.
- Jennifer has partnered with Career Services and Alumni Office to potentially hold 3 panels on the respective disciplines and discuss the various career options. (Social Sciences, STEM, Health/Life Sciences).
- Additionally, we will host a poster session/AGM, and lastly a keynote presentation discussing the impact of postdoctoral researchers on campus (VP of Research?).
- In terms of advertisement: emails, flyers, University newsletter and potentially adds on the University radio station.
- Should we work on a press release discussing the importance of postdoctoral research or simply advertise the event?

- 1) **Keynote Speaker**
- 2) **Poster or other visual presentations Competition - Refreshments**
- 3) **Award Presentation & UPDA Annual General Meeting**
- 4) **Panels discussing job options**

1:00 pm

Additional Points of Discussion [5 min]

- We have 4 new board members that attended
- Call for nominations responses
- FAQ list
- Time and place of next board meetings (we have rooms reserved in HSEB until Aug)
- Last minute items
- Welcome new board members!!
- Next meeting we will discuss the meeting schedule and location.
- The UPDA received the Leadership in Inclusive Excellence award and the plaque was revealed on June 30th on the Garden Level at the Spencer S. Eccles Health Science Library. This is the first time the UPDA has been recognized for its hard work. Great job everybody!

1:05 pm

Summary of Assigned Tasks & End of Meeting

Next Meeting: 12:00 - 1:00 PM on Tues. Aug 2, in HSEB 4100A
Documents Sent: Agenda, Minutes from June Meeting.