

U of U Postdoctoral Association Board Meeting

12:00 - 1:00 PM on November 1, 2016

HSEB 5100A

Attendance: Natalia Torres (CVRTI), Jennifer Mabey (Graduate School), Marta Szulik (CVRTI), Daniel Mendoza (Atmospheric Sciences/GCSC), Suvendu Biswas (College of Pharmacy), Jen Nichols (Orthopaedics), Chris Tracy (CVRTI).

Absences: Heather Clifton (VA), Lars Laurentius (Nano Institute)

Minutes

- 12:00 pm Approve minutes from last meeting [5 min]
- *Minutes approved without revision*
- 12:05 pm Postdoc Appreciation Day 2017 [10 min]
- Decide time and place.
 - Tentative Schedule
 - *Chosen date: Tues. Sept. 19*
 - *The board decided to move the event to a Tuesday due to the popularity of the Lunch and Learns on this day of the week, and to avoid any conflicts with Employee Appreciation Day, which is always held on a Thursday*
 - *Preferred location is HSEB 2nd Floor; posters would be in the atrium and then we could have seating set up in the adjacent room for the keynote --- Natalia and Jennifer will look into availability*
 - *Back-up location is the Genetics building, however that building can only hold 20-25 posters in the atrium*
 - *Tentative Schedule*
 - *3:00 – 4:00 pm Keynote Speaker*
 - *Speaker ideas: V.P. for Research or Founder of myIDP*
 - *4:00 – 5:00 pm Poster presentation*
 - *Whether the prize can be a personal prize instead of a travel award is still open for discussion*
 - *Refreshments will be served during poster session; likely a mix of snack options from chips/salsa to cookies to fruit*
 - *Advertising Goals:*
 - *Title and bio for keynote finalized by end of June*
 - *Advertise to PIs as well as postdocs to try to get greater buy-in*
- 12:15 pm Winter Social [15 min]
- Times Preference – Poll results
 - Advertising
 - Food options
 - *The Board decided that we have a preference for Jan.; Natalia will send out a new poll*

- *Plan is ice skating at the Gallivan Center; cookies will be provided*

12:30 pm

Ski discount - Marta Update [10 min]

- *We should be receiving vouchers for discounts at Canyons and Park City sometime in the next few week (promised early Nov.)*
- *Discounts at Canyons and Park City are a “postdoc exclusive” that cannot be obtained through the University*
- *Vouchers will be distributed to postdocs at Lunch & Learns and Board Meetings*
- *We will try to obtain discounts at other resorts and/or for season passes for next season*
- *Goal is to show interest in discounts this year, so that we can aim to have postdocs included in medical student and resident discount deals, which we know exist at Brighton*

12:40 pm

Additional Points of Discussion [20 min]

- Institutional Membership for the University of Utah to the NCDD – possible shared event with the Graduate School Office of Equity and Diversity
 - Natalia will follow-up with Nadia (person rolling out NCFDD) regarding doing an event during our Jan. Lunch & Learn to launch both NCFDD and Versatile Ph.D.
 - Jennifer indicated that Versatile Ph.D. should be available on Dec. 1
- Time and place next semester board meetings – room booking
 - We will continue holding board meetings in HSEB on the first Tuesday of each month from 12:00 to 1:00 pm; Natalia will book rooms through May
 - Exception to this plan will be January, when we will have our board meeting on Jan. 10 and the Lunch and Learn on Jan. 17, to avoid the holidays
 - Natalia will also book the rooms for L&L though May
- Website re-design
 - Chris will work with Jennifer and Jason to get Suvendu access to the wordpress site for our website
 - Major content addition plan are (i) FAQs and (ii) List of past board members
 - Jennifer will check with Jason regarding whether we have access to tracking data to figure out how our e-mails are being read and how our website is being utilized
 - Discussed idea of doing more advertising through Facebook and/or a blog in order to have our information more regularly show in feeds
 - Natalia will also give access to Suvendu to Ubox and will make him an administrator in Facebook.
- Nov. L&L update – Writing Faster and Better - Francine Mahak
 - Everything is set for the Nov. Lunch & Learn; we have a large turnout of 40+ RSVPs

- Daniel will send another email reminder on Friday including a deadline of 5:00 pm Monday before Lunch & Learn to RSVP as we ran out of pizza at the October Lunch & Learn due to late RSVPs.
- We will include these reminders in future Lunch & Learn emails.
- National Postdoc Association Webinars
 - Jennifer will look into whether there is a way to automatically give all postdocs a memberships, so they don't have to go through the process of signing-up
 - Natalia suggested using the webinars as a reminder that this resource is available to postdocs
- The board voted in favor of Suvendu Biswas to join the board as a board member.

Next Meeting:

12:00 - 1:00 PM on Tues. December 6, in HSEB 5100A