

U of U Postdoctoral Association Board Meeting

12:00 - 1:00 PM on September 8, 2017

HSEB 5100A

Attendance: Natalia Torres (CVRTI), Marta Szulik (CVRTI), Jennifer Nichols (Orthopedics), Gaelle Batot (Biochemistry), Jennifer Mabey (Graduate School), Erin Young (Huntsman Cancer Institute) Malini Rajan (Molecular Medicine), Suvendu Biswas (College of Pharmacy), Emilio Cortes Sanchez (Medicinal Chemistry, Skaggs) and Heather Clifton (VA).

Known Absences: Lars Laurentius (Nano Institute), RAZIYE MOHAMMADPOUR (School of Pharmacy), and Daniel Mendoza.

Absences: Indranil Basak (Molecular Medicine), Seema Bhatlekar (Molecular Medicine)

Agenda

12:00 pm Approve minutes from last meeting [5 min].

12:05 pm Lunch & Learn [10 min]

- Recap on “How to use LinkedIn for professional development”
It was a great one with a lot of positive feedback, it should be recurring event.
- Sept 18th – no L&L due to PDA celebration
- October 18th – Teaching opportunities for Postdocs
- December 13th – Mary Anne Berzins to talk about “How to stay motivated at work as a postdoc”.
- *Potential Future Topics: Unconscious bias; Developing a Professional Network; Understanding your strengths; Managing Professional Relationships by Tony Tsai; Consulting for Postdocs*

12:15 pm 2017 Postdoc Appreciation Day [40 min].

- Attendance/Registration review
There is a good number of people that signed up for different events.
Action: it would be great that the board members assist to as many events as possible, please register for them
- Review of scheduled events
Action: Natalia will send pictures of the hike and a map to the starting/meeting point, as well as length to put on the website
Action: Gaelle will make a map for the coffee/headshot event
Action: Jen Mabey will contact Rachel Merrill rachel@biochem.utah.edu about the compensation for the photo session.
Action: on Friday Jen Mabey and Malini will coordinate together to get the ice creams at Costco and keep them on ice
Jen Mabey rented tables and chairs, they will be delivered on the shade north east of the flag pole.
- Review or room/places reservations
- Assignments:
 - Keynote speaker
 - Poster session, judges, poster boards

Action: Jen Nichols is still trying to get some judges, send her suggestions if you have some. She has 6 so far, and she will organize the whole judge package including badges.

Wednesday is the last call for posters.

We will open the event to everybody to come and celebrate postdocs. If there is a good attendance, next year we can do a People choice award for poster.

Action: Jen Mabey will order food for 40 people. We will confirm the number after the registration is closed.

Action: Daniel will help to set up boards for a poster session. Anybody from the UPDA board who can come around 1:30 pm is welcome to help.

Action: Erin will contact lady from HSEB about poster boards - ask to get them from 1.30 pm until 5pm.

We will set up a table to sign up with badges, and dots for people who don't want to have their picture taken.

Jason will take pictures of the event.

Action: Jennifer Mabey will make badges for UPDA members that they can wear at all UPDA organized events.

Danny organizes the pitches competition. There will be one judge and a people choice award. He will bring flyers to the table.

- Advertisement: UPDA website/Facebook/Email/GradSchool/Press/Flyers/Brochures

Action: Natalia tries once again to get it into the Health Science Calendar, and send advertising to Graduate Bioscience, SACNAS and OHEI (Office for Health Equity and Inclusion)

Action: Jennifer Mabey advertise to the Graduate advisors.

Action: Marta will do a flyer for the Monday event and send it to all the departments

Action: Heather will try to get a VA mailing list

12:55 pm Additional Points of Discussion [5 min]

- Junior Chair position is still open
- Postdoc Lunch Social

Some people complained of the amount of mails. We will leave it that way for now.

1:00 pm Meeting Summary of Assigned Tasks, Additional Points of Discussion & End of Meeting

Jen Nichols and Natalia are working to get some support for the postdocs from the administration and we all agreed with it. They will send a survey to the postdocs to know what kind of resources they want. They will work on getting postdocs included in career services (so postdocs don't need to ask if specific events are opened to them or not). They will update us on how it is going at the next board meeting.

Next Meeting: 12:00 - 1:00 PM on Friday, [October 6th](#), in HSEB 5100A
Documents Sent: Agenda, Minutes from July Meeting