

U of U Postdoctoral Association Board Meeting

12:00 - 1:00 PM on November 3, 2017

HSEB 5100A

Attendance: Natalia Torres (CVRTI), Marta Szulik (CVRTI), Jennifer Nichols (Orthopedics), Gaëlle Batot (Biochemistry), Jennifer Mabey (Graduate School), RAZIYE MOHAMMADPOUR (School of Pharmacy), Lars Laurentius (Nano Institute) and Heather Clifton (VA).

Known Absences: Erin Young (Huntsman Cancer Institute), Malini Rajan (Molecular Medicine), Suwendu Biswas (College of Pharmacy), Emilio Cortes Sanchez (Medicinal Chemistry, Skaggs), Indranil Basak (Molecular Medicine), Daniel Mendoza (Atmospheric Sciences/GCSC).

Agenda

12:00 pm Approve minutes from last meeting [5 min]

Minute approved.

Action: Marta send the meeting minute from July to October to Gaëlle to upload them on the website.

12:05 pm Lunch & Learn [10 min]

- Recap - Wed. Oct. 18 (in HSEB 1760) – Teaching for Postdocs – by Dr. Patrick Tripeny from CFTE (42 RSVP – 21 attended). *People found it helpful and are willing to do the certification.*
- Nov 15th - Interviewing – Francine Mahak, Career Counselor from the Career & Professional Development Center (19 RSVP so far). *Francine will adapt the talk based if people want it more industry or academic oriented. She will leave plenty of time for questions.*
Action: Gaëlle will do the introduction, Nadia will do a 2 min introduction of NCFDD at the beginning. Heather is doing the summary and sending it to Gaëlle and Marta afterwards.
- Dec. 6th - Mary Anne Berzins to talk about “How to stay motivated at work as a postdoc”.
- January 17th, Postdoc Rights & Benefits. *Jennifer Mabey will be 5 min late, but present.*

We have discussed potential future L&L topics:

- The different aspects of an application package (Teaching statement-Diversity statement-Research Statement-Writing Office). Use it as a general introduction, and ask Postdocs for their interest in those as a L&L series of events? Or as a Summer Series or as a bootcamp ?
- Resources for Postdocs, benefits from joining the board (experience in communication, leadership, diversity, green card application, friendship etc.). L&L event with panel of UPDA board members who would share their experience of being on the board followed by a Q&A for the UPDA board members.
- Grant writing

Suggestion: add a line in the L&L registration to let people know that the L&L summary will be on the website a couple of weeks after the L&L.

12:15 pm Macroaggression and Bias Workshop – Natalia/Marta update [5 min]

It will be a 3 hours workshop the 16th of November afternoon. Marta and Natalia applied for funding for the snacks to the Office of Health Equity and Inclusion.

12:20 pm UPDA on diversity and inclusion

The UPDA is committed to follow its mission in supporting diversity and inclusion, therefore would like to organize different workshops to recognize that a diverse postdoctoral community enhances the effectiveness of the university community. By organizing Postdoc Winter Workshop series UPDA would like to incorporate topics that cover various aspects of academic excellence. Marta proposes to nominate a board member who would be responsible for the task of organizing the series of events/workshops as well as providing resources for postdocs. The UPDA board voted in favor to create this position (8 votes) and to give the position to Natalia Torres (8 votes). For now, we are going to see how it works before implementing it to the ByLaws.

12:25 pm Postdoc Social [25 min]

We did not have much time to discuss in details about it but social events are needed, postdocs are willing to meet other postdocs.

Suggest coffee and bagels once a month; maybe invite a person to be the hook to get postdocs to come.

12:50 pm Additional Points of Discussion [10 min]

- Postdoc Resource Initiative survey

80 people responded (10-15% of postdocs).

There is a need for a Postdoc welcome package. A welcoming mail about resources for new postdocs, the Postdoc Office Affair and the UPDA.

Lots of requests will be answered by the FAQ.

- Assign person for taking notes on next L&L: **Heather**
- NCFDD advertisement 2-3 minutes by Nadia R Granados
- FAQ for UPDA website – re-cap

It looks good and it is needed.

Action: Gaëlle upload FAQ on the website.

Action: once it is uploaded, Erin send a mail to the postdoc about the availability of the FAQs on the website.

We keep the L&L on Wednesday in the middle of the Month and the board meeting the 1st Friday of the Month.

Action: Marta will book the rooms for the next semester.

If you know of resources that should be added to the website, send it to Gaëlle.

1:00 pm Summary of Assigned Tasks & End of Meeting

Next Meeting: 12:00 - 1:00 PM on Friday. December 1, in HSEB 5100A

It will be Jen Nichols and Lars last meeting.

Documents Sent: Agenda, Minutes from October Meeting