

U of U Postdoctoral Association Board Meeting

12:00 - 1:00 PM on September 7th, 2018

HSEB 5100D

Marta Szulik (CVRTI), Gaelle Batot (Biochemistry), Jennifer Mabey (Graduate School), Natalia Torres (CVRTI), Amelia Hodges (Chemistry), Raziye Mohammadpour (School of Pharmacy), Malini Rajan (Molecular Medicine), Jesica Jacobs (Pathology), Aneesa Al Soodani (Chemistry), Daniel Mendoza (Atmospheric Sciences/GCSC), and Sharanya Kalasekar (HCI).

Guests: Dorina Diekjürgen (Department of Pharmaceutics and Pharmaceutical Chemistry), Yinshen Wee

Absences: Elizabeth Kolawole (Pathology) and Noemi Paguigan (Medicinal Chemistry Department)

Agenda

12:00 pm Approve minutes from last meeting [5 min] *Approved*

12:05 pm Vote Board Members and Board positions [5 min]

Dorina voted into the board with 9 votes

Action: Dorina and Noemi need to send a picture and a short summary to put on the website

12:10 pm Lunch & Learn [5 min]

- Recap Aug 17th: Preparing Postdoctoral Fellowships & Grants RSVP 46 Pres 25 Jan Abramson, MS, Sponsored Projects Officer, Office of Sponsored Projects
- Peter Kraus, Associate Librarian, Marriott Library, University of Utah
- Gary Schoenwolf, Distinguished Professor & Experienced Grant Writer
- Kami McNeill, Research Manager, Pre-award, Eccles Institute of Human Genetics, University of Utah

We wonder if there are problems with RSVPs for this event because it is summer or because it is a recurring event or for another reason.

- September no L&L
- Oct 11th Industry Panel HSEB 3515B
- Laura Sittig, Senior Medical Writer and Project Manager at Intermountain Healthcare
- Matthew R. Terry, PhD, Medical Science Liaison at Eisai (PhD but not postdoc)
- Yuan Ji, medical director ARUP
- Nicole Monroe PhD., Scientist in clinical affairs, Biofire Diagnostics
 - November 14th Chalk Talk Wes Sundquist HSEB 4100 B

12:15 pm Thirsty Thursday – update August 30th **Fisher Brewing Company** [5 min]

About 10-12 people attended, a few who were new to Thirsty Thursday. There is a spreadsheet on UBox to keep track of locations and attendance at Thirsty Thursday events.

Action: Jesica, Aneesa and Amelia check if the numbers seems about right in the spreadsheet.

12:20 pm Coffee & Bagels with a Mentor [5 min]

- LUISA WHITTAKER-BROOKS 29th of August 9 to 10 am. RSVP 9 Attd 5

- 2nd of October, 9 to 10 am HSEB3420, suggestion from Chris: Jesse Morris, PhD in Geography from the U, postdoc in Finland, spent some time as a lecturer at a few different universities, and recently landed back at the U as a [Research Development Manager](#). He's got an interesting perspective on some of the trials and tribulations of academic vs. non-traditional academic positions during/after a postdoc and would like to share about his office's resources

Action: Chris will prepare the mail and flyer to advertise the event.

12:25 pm National Postdoc Appreciation Week [15min]

It would be great that the board members assist to as many events as possible and register for them. There is an official logo for PDAW from the National Postdoc Association that we should use for fliers and other communications

There were insufficient participants at the postdoc pitches workshop, so it is cancelled this year

Action: remove pitches from the website

It was suggested that board members wear nametags to events

Action: Jennifer will make the nametags, if you have one bring your own lanyard.

Marta mentioned she may have extra lanyards, Gaëlle has one too.

- NPAW dates: September 17-21, 2018
- Poster session on the 1st day, with keynote address
 - Schedule:

➤ Monday 17: Poster session with keynote address

It was suggested that we stream and/or record the keynote address.

Action: Jen figures that out.

There are presently 21 confirmed judges for the poster session, they will get there 5-10 min in advance. Sharanya and Dorina will tabulate scores and the top 3 posters will be announced (they will bring a laptop to help them out).

Action: The poster committee will send an email on Thursday 13th to ensure people who RSVPed but did not register don't intend on presenting a poster

Action: Daniel and Jessica will get poster boards, possibly from the first floor of HSEB? Around 11:30am

Action: Natalia will find out where to pick up the poster boards

Action: Jessica will print numbers and other materials for the poster session

Action: in the email about the poster session, Jessica will indicate there is no on-site registration

12:00-1:00 Keynote speaker Sean Sanders from AAAS

(<https://www.linkedin.com/in/sanderssean/>) (with pizza like L&L) HSEB 2110 RSVP 27

1:00-1:30 Break

1:30 – 2:30 poster session Registered 10 RSVP 14

Organization: Natalia, Raziye, Daniel, Jessica and Jen

2:30-3:00 Break

3:00 UPDA Introduction and Poster Winner HSEB 2110 RSVP 8

Changing the name to social and poster contest winner announcement with snacks

There is a powerpoint in UBox for the UPDA introduction.

Action: Gaëlle update the presentation

Organization: Natalia, Raziye, Daniel, Jessica and Jen

- Tuesday 18: 5 pm Ice cream in the Park by surplus or hot chocolate in HSEB atrium followed by a walk/hike at 6 pm if the weather is ok. In charge of the event: Amelia, Gaëlle, Jesica and Razyie RSVP 13

Jen cannot attend, but Danny will coordinate food. The Dean and Associate Dean were also invited. Danny will bring the food.

- Wednesday 19: Coffee and bagel with headshot 9 am The Union Den organized by Jen and Sharanya RSVP 18

Sharanya will help setup a dropbox for the photographer

Action: Amelia will make a map of the Union Building highlighting the Den for the website

- Thirsty Thursday on 20th at 6 pm organized by Aneesa SOP Green Pig RSVP 12

Action: Aneesa will contact the organizers of Science on Tap about doing a PDAW shout-out during the event

Advertisement: UPDA website/Facebook/Email/GradSchool/ Flyers

Action: Amelia will create Facebook events

Action: Jesica will make PDAW fliers

Action: Board members print flyer and put in their buildings

Proposed calendar for emails:

8/7 save the date

8/16 and 9/7reminders

9/11 Reminder deadline register for Poster Competition

9/14 last reminder

9/17 day-of email

12:45 pm "Challenges and Opportunities in the Life of a Postdoc." Panel by Grad School About 3-4 postdocs from a diversity of programs to serve on a panel to come speak about what's good about postdoc positions, what is challenging, and what graduate students considering doing a postdoc after graduate school can do to prepare themselves.

November 14 in the early afternoon.

- Several board members volunteered (Jesica Jacobs, Natalia Torres, Aneesa Talal Al - Soodani, Amelia Hodges, Raziye Mohammadpour (if it is after 2 pm she is not available earlier) and Gaëlle Batot

Action: Gaëlle will send the list of volunteers to Danny and he can decide who he wants to contact

12:50 pm Additional Points of Discussion [10 min]

- Communication

Reminder: it is important to contact Gaelle regarding any communications on behalf of the UPDA by first asking for permission and CC'ing her on any emails

- Fall workshop with Peter Krause 2*90 min How to look for funding and Private funding
- Survey
- New Postdoc Flyer
- Guest comments

November board meeting will be the 9th of November instead of the 2nd.

Action: Gaëlle will change the room reservation

12:55 pm Summary of Assigned Tasks & End of Meeting

Next Meeting: 12:00 - 1:00 PM on Friday, October 5th, in HSEB 5100D

Documents Sent: Agenda, Minutes from August Meeting