**AGENDA**

**U of U Postdoctoral Association Board Meeting**

12.00-1.00 pm on March 5th, 2021

Virtual meeting via gather.town

***Total Board Member Count:***10

***Board members:***

Esther Chang (DFPM)

Kenneth Lyon (Neurobiology and Anatomy)

Kristen Davenport (Biochemistry, Human Genetics)

Harriett Dashnow (Human Genetics)

Mai Tran (Biology, Human Genetics)

Noemi Paguigan (Medicinal Chemistry)

Olja Simoska (Chemistry)

Sharanya Kalasekar (HCI)

Shraddha Nayak (Biochemistry)

Amy Barrios (OPA)

Leave of absence: Ioannis Karagiannidis (Internal Medicine), Tosifa Memon (Pharmacology and Toxicology)

***Number Present:*** 8

***Present*:** Kristen Davenport (Biochemistry, Human Genetics), Esther Chang (DFPM), Kenneth Lyon (Neurobiology and Anatomy), Mai Tran (Biology, Human Genetics), Noemi Paguigan (Medicinal Chemistry), Shraddha Nayak (Biochemistry), Harriet Dashnow (Human Genetics), Amy Barrios (OPA)

***Known Absences:***Sharanya Kalasekar, Olja Simoska

***Absences:***

***Guests*:** Rebecca Delaney (Population Health Sciences), Jyoti Motwani (Department of Chemistry), Betsy Charron (Program of Addiction Research, Clinical Care, Knowledge and Advocacy (PARCKA)-Division of Epidemiology), Liz Sefton (Department of Human Genetics)

***Minutes taken by:***Noemi Paguigan

**Agenda**

*Old business*

1. Introduction of new attendees

Rebecca Delaney introduction

1. Approve minutes from February meeting

Minutes approved.

1. Professional development events committee
	1. Future events:
		1. February - retirement (+/- health insurance) – Mai

The event was successful with a speaker from Fidelity. Will post notes on website. Some frustration with payroll deduction/supplemental retirement for fellows.

* + 1. March - teaching undergraduates – Betsy (3/25 noon)

Four panelists have been invited and agreed to be part of the event. Social portion at the end of the event (which worked out well for previous events i.e. retirement). 5 separate rooms for all attendees to be able to interact with panelists. Social event will be to mimic in person interaction. Two people have RSVPd for the event (just advertised).

* + 1. April - science policy – Liz

Two invited guests agreed to give a talk including: Sara K. Yeo-Assistant Professor in the Department of Communication at the University of Utah; Nathaniel Boyd boyd- AAAS Science and Technology Policy Fellow at United States Department of Defense. Kristen will make an RSVP link for the event.

* + 1. Mindfulness/mental health – Kenneth

Five people showed up (14 RSVPs). Great session for those who came. Nik

ole (speaker) sent a copy of her slides and Kenneth sent this to the attendees.

*New business*

1. Communications team update

Mai gave updates on the progress with the UPDA website. It was recommended that the UPDA website should have a resource for postdocs for editing CVs or resume, but no such resource exists right now. Amy and OPA are working on it. A survey will be sent out to postdocs that focus on identifying their achievements/accomplishments. Survey will include the following information: Name, email, publication, award fellowship, affiliation/dept, achievements/accomplishment

The survey responses will give opportunity for postdocs to share their exciting experiences in their career and be featured on the UPDA website. How long do we need to collect data from the survey? A couple weeks? The draft for the survey will be sent out by Mai by next week. It was suggested that the information for postdoc accomplishments on the UPDA website be updated every few months. Shraddha suggested that we should have headshots of postdocs doing amazing work on the UPDA website, if she has time and we have funds. Shraddha will design a banner and format for the newsletter (which could be used elsewhere) if she has time. Call for UPDA members will be announced on the website and in emails. Betsy offered to help with the website.

Should we add a monthly newsletter to department liaisons? Communication team will talk to Amy.

 2. Elections coming: Junior Chair, Officer for Diversity and Inclusion, Secretary/Treasurer.

* 1. Harriett will be Senior Chair (starting in June).
	2. Nominations in April or May, elections in May.
	3. Consider chairing working committees too.

Get in touch with Harriet/Kristen for any interest in any position.

Guest comments

Vote for new board members: Jyoti Motwani elected

Other business:

Exit survey for postdocs leaving the university- the survey is managed by Sharanya.

Graduate students can be invited in events organized by the UPDA.

Amy is collecting data from survey before town hall, which will be scheduled for April. Has >100 responses so far.