**AGENDA**

**U of U Postdoctoral Association Board Meeting**

4-5 pm on January 5th, 2021

Virtual meeting

***Active Board Member Count:*** *9*

***Board members:***

Elizabeth Charron (Epidemiology) - Jr. Chair

Elizabeth Sefton (Human Genetics) - Jr. Chair

Kevin Korous - Inclusion and Diversity Officer

Harriet Dashnow (Human Genetics) - Sr. Chair

Mai Tran (Biology, Human Genetics)

Noemi Paguiguan (Medicinal Chemistry)

Olja Simoska (Chemistry) - Secretary/treasurer

Sharanya Kalasekar (HCI)

Amy Barrios (OPA)

Leave of absence: Tosifa Memon (Pharmacology and Toxicology)

***Number Present:*** 6

***Present*:** Kevin Korous, Amy Barrios, Elizabeth Charron, Harriet Dashnow, Olja Simoska

***Known Absences:*** Mai Tran, Elizabeth Sefton

***Absences:*** Sharanya Kalasekar, Noemi Paguiguan

***Guests*:** Francheska Lopez Rivera, Rohit?

***Minutes taken by:***Olja Simoska

**Agenda**

1. Introduction of new attendees – Welcome Rohit and Francheska to the board meetings
2. Approve minutes from December – will be approved on Slack once Harriet sends out meeting notes
3. Updates on previous events
	1. Winter social event (Mai/Liz) – great turnout, nice venue, 2/3 of people were new faces
4. Review upcoming events
	1. Switch to virtual? Omicron – move all of January and February events to virtual and we can make the call for meetings after that//provide zoom links for each
	2. Professional development events
		1. Emotional Intelligence – postponed
		2. International Postdoc Event – Jan 13 (Mai) – update from Mai
		3. Grant panel – Jan 24 (Harriet)
		4. Job/Chalk Talk Event – Jan/Feb (Betsy) [early Feb] – 35-40 min presentation with chalk talk//job talk; have a younger person who has recently done this, but also an older person who serves on reviews to provide both points of view
		5. Implicit Bias/Gender Inclusivity/Social Justice – Kevin? [brainstorm ideas] – Kevin connected with Natalia to brainstorm and narrow down ideas; idea #1: addressing how race/ethnicity is addressed in research studies; idea #2: workshop on creating a diversity statement; we should do both of them; idea #2 do it late spring/summer (June/July) before academic job applications are due? and do idea #1 in between some time?
		6. Procrastination/getting organized – Liz [April/May] – Liz is planning it
		7. Other ideas for events: (1) Marketing/Branding yourself as an academic? – perhaps Kevin’s PI would be interested in this? (2) Amy’s mentoring up event – call for interest? Application process? Planned for some time in the spring (March or April)
5. Event video recordings (Harriet) – Harriet tested posting previously recorded events; was not as easy as supposed to be; Harriet has put together a ‘how-to-do-it’ document with step-by-step instructions; ask speakers in future what they prefer with recordings – Harriet will put together and write this request form that all board members can review; add something on the UPDA website that links to YouTube channel to watch these recordings
6. Website – board members check tabs and see if there is anything out of date or expired links that need to be deleted (Olja and Liz can work on this)
7. Move board meetings to 2nd Wed? Or do another availability poll? – Do another poll on Slack; Harriet will send it out
8. Guest comments – Francheska expressed interest in being involved and learning about international postdocs and other UPDA events; how do we reach out to postdocs in the social sciences (history, law, etc.) as there is a lot less of them compared to postdocs in the natural sciences/health sciences
9. Vote for new board members – N/A
10. Additional comments – (1) Amy is interested in knowing how many of our postdocs are remote/virtual and how best we can reach out to them; (2) Kevin suggested sending out a UPDA welcome e-mail to new postdocs starting at the U (perhaps do it monthly; Rik could send it out and provide a contact for one or a few of the board members) – Amy adds the new postdocs to the UPDA email serve list; (3) Post announcements monthly/weekly for UPDA events on Twitter and Facebook (Olja)