**AGENDA**

**U of U Postdoctoral Association Board Meeting**

4-5 pm on February 7th, 2022

Virtual meeting

***Active Board Member Count:*** *9*

***Board members:***

Elizabeth Charron (Epidemiology) - Jr. Chair

Elizabeth Sefton (Human Genetics) - Jr. Chair

Kevin Korous (Family and Preventive Medicine) - Inclusion and Diversity Officer

Harriet Dashnow (Human Genetics) - Sr. Chair

Mai Tran (Biology, Human Genetics)

Noemi Paguiguan (Medicinal Chemistry)

Olja Simoska (Chemistry) - Secretary/treasurer

Sharanya Kalasekar (HCI)

Amy Barrios (OPA)

Leave of absence: Tosifa Memon (Pharmacology and Toxicology)

***Number Present: 5***

***Present*: Liz, Kevin, Mai, Harriet, Betsy**

***Known Absences: Olja***

***Absences:* Amy, Natalia**

***Guests*:** 0

***Minutes taken by:*** *Betsy*

**Agenda**

1. Introduction of new attendees
2. Approve minutes from January
3. Updates on previous events
	1. International Postdoc Event – Jan 13 (Mai)
		1. Went well – LIZ NOTES
	2. Grant panel – Jan 24 (Harriet)
		1. Attendance not great. 4 attendees. A bit frustrating because 10-12 registered but people didn’t show. Harriet recorded and it’s up on YouTube. Harriet will put a link in the next UPDA newsletter. Harriet will put something on the website about it.
4. Review upcoming events
	* 1. Job/Chalk Talk Event – Feb (Betsy)
			1. Scheduled Nels Elde for February 23. We need to reschedule from 1-2pm on 02.23. Betsy will write up an advertisement by this Friday and send out newsletter on Monday.
		2. How Race/ethnicity is addressed in research Studies – March/April? (Kevin/Natalia)
			1. Looking like the 5th of April (Tuesday) at 2pm EST/12pm MST. Kevin working on finding a 3rd panelist.
		3. Amy’s Mentoring Event – March/April
			1. Workshop on mentoring. Amy not present to discuss.
		4. Procrastination/getting organized – April/May (Liz)
			1. Thursdays in May. Liz is working on it.
		5. Diversity Statement Workshop – June/July (Kevin/Natalia)
			1. No information yet, pick back up on that later.
		6. Marketing/Branding yourself as an academic? – Betsy
			1. Betsy will keep working on this for July

\*\* Potential March event, with Dr. Call from the emotional intelligence.

1. Event video recordings update (Harriet)
	1. Action item: Advertisements for next newsletter. Harriet suggested that it’s a repeating thing. Harriet will send Betsy info on video links for website.
2. Website update
	1. Liz has updated the website. Betsy will update the website this month, with meeting minutes.
3. UPDA Welcome email to newly arrived post-docs
	1. Discussed taking turns and sending a welcome email. Amy had said that Rick would send the email and CC one of us, so that we can respond.
	2. Source for new people. Harriet mentioned that we have a bunch of new people from events that say they are willing to be contacted. Mai has offered to contact those people before board meetings. We will invite them to come to board meetings.
4. Guest comments
5. Vote for new board members
6. Additional comments